

Management Board Expenses
April - June 2016

Version 2

NAME	EXPENDITURE DATE	PURPOSE	MODE OF TRAVEL			ACCOMMODATION	HOSPITALITY	OTHER	TOTAL
			AIR	RAIL	TAXI/CAR				
			£	£	£	£	£	£	
David Beamish <i>Clerk of the Parliaments</i>									
								Nil Return	
Ed Ollard <i>Clerk Assistant</i>									
								Nil Return	
Simon Burton <i>Reading Clerk and Clerk of the Overseas Office</i>									
*	22 - 24 May 2016	Overnight accommodation for Lord Boswell, Simon Burton and 1 member of staff during the EU Speakers Conference in Luxembourg				732.45		732.45	
Lieutenant- General David Leakey CMG CBE MA <i>Gentleman Usher of the Black Rod</i>									
								Nil Return	
Andrew Makower <i>Finance Director</i>									
								Nil Return	
Tom Mohan <i>Director of Human Resources</i>									
								Nil Return	

**Management Board Expenses
April - June 2016**

Version 2

NAME	EXPENDITURE DATE	PURPOSE	MODE OF TRAVEL			ACCOMMODATION	HOSPITALITY	OTHER	TOTAL
			AIR	RAIL	TAXI/CAR				
			£	£	£	£	£	£	
Carl Woodall <i>Director of Facilities</i>									
	07 June 2016	Gifts for visit to Irish House of Oireachtas, Dublin					51.40	51.40	
	07 - 08 June 2016	Travel to and from Dublin airport to city centre for visit to House of Oireachtas			41.56			41.56	
Rob Greig <i>Director of PDS</i>									
								Nil Return	

* corporate credit card transaction

STATEMENT FOR S P BURTON

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 01642 663636
Online: www.barclaycard.co.uk/commercial

Company reference:
Card number:
Statement date:
Page number:
Monthly spend limit:
Your reference:

[REDACTED]
5 June 2016
4 of 16
[REDACTED]

Date	Description	VAT	Amount
24 May 2016	Hotel Mella Luxembourg 260574036016 LODGING, HOTELS, MOTELS, RESORTS 930.00 EURO, Ref exch rate 1.2697; Includes 2.95% Forex fee of £20.99	(N)	732.45
1 new purchases / cash advances, Total of spending.			£732.45

E = Evidence for VAT reclaim; N = Not evidence. (For further information, please refer to the VAT reports sent to your card administrator.)

[REDACTED]

MR S P BURTON
FINANCE DEPARTMENT
WESTMINSTER
LONDON
SW1A 0PW