

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD ON 14 JUNE 2017

Present:

Ian Ailles, Director General House of Commons (Chair)
Myfanwy Barrett, Finance Director, and Director General Corporate Services
David Natzler, Clerk of the House and Head of the House Service

In attendance:

Marianne Cwynarski, Secretary to the Commission
Helen Wood, Assistant Secretary to the Commission
Sarah Petit, Secretary to the Executive Committee
James Mirza-Davies, Assistant Secretary to the Executive Committee

1. Commission papers for the meeting of 26 June

1.1 The Committee discussed the Commission papers for the meeting on 26 June.

2. Practical and procedural matters to be considered at the first full Commission meeting of the new Parliament

2.1 The Committee discussed the practical and procedural matters to be considered at the first full Commission meeting of the new Parliament and agreed that the Chair would be asked to remind members verbally of the workings of the Commission.

3. Commission forward programme

3.1 The Committee discussed the Commission forward programme for the new Parliament.

4. Diversifying Senior Leadership

4.1 The Committee noted that it had met informally with Workplace Equality Networks representatives on 5 June 2017. In attendance at this meeting were:

Ian Ailles, Director General House of Commons (Chair)
Myfanwy Barrett, Finance Director, and Director General Corporate Services
David Natzler, Clerk of the House and Head of the House Service
Sarah Petit, Secretary to the Executive Committee
James Mirza-Davies, Assistant Secretary to the Executive Committee
Anne Foster, Head of Diversity and Inclusion
Maxine Albert, Deputy Head of Diversity and Inclusion
Emily Baldock, Chair ParliON
Anna Dickson, Vice Chair ParliREACH
Sean House, Chair, ParliAble
Margaret McKinnon, Chair, ParliON
Aaron Speer, Co-Chair, ParliOUT

4.2 At this subsequent meeting, the Committee agreed;

- the consultation plan to engage with the Strategy Development Group at its meeting on 20 July, following which a communication would be sent to the wider staff body;

- to implement the final proposals for diversifying senior leadership, which would be decided over the summer, from autumn 2017;
- that Eric Hepburn, as Board Champion for ParliON, would lead on identifying what social mobility data should be collected from a pilot group comprising the SDG membership;
- that any changes to the membership of the Commons Leadership Forum should be agreed by the SDG meeting on 20 July, and would take effect in September.

4.2 The Committee noted the reorganisation of the steering group on diversifying senior leadership into an implementation group.

5. Any other business

5.1 The Committee agreed that all Board members would receive copies of Commission circulations going forward and that the Commission Secretary would make appropriate arrangements for sharing information with the House of Lords.

5.2 The Committee discussed the programme for the next Strategy Delivery Group meeting, to be held on 20 July, and agreed that updates on key Commission decisions should be routinely provided to these meetings.