

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD ON 27 APRIL 2017

Present:

Ian Ailles, Director General House of Commons (Chair)
Myfanwy Barrett, Finance Director, and Director General Corporate Services
David Natzler, Clerk of the House and Head of the House Service

In attendance:

Marianne Cwynarski, Secretary to the Commission
Sarah Petit, Secretary to the Executive Committee
James Mirza-Davies, Assistant Secretary to the Executive Committee

1. House of Commons Commission

- 1.1 The Committee discussed actions arising from the Commission meeting on 24 April and the likely date of the next Commission meeting. It noted that a letter had been sent from the Members Estimate Committee to IPSA, as agreed at the meeting.
- 1.2 The Committee further noted that consultation of individual Commission Members would be built into the process for drawing up the next Corporate Business Plan, the final version of which would be presented to the Commission alongside the draft Estimate at its December meeting.

2. Governance review: Director General's Review - one year on

- 2.2 Sarah Petit presented the initial findings of her review of the Governance Structure to the Committee. The Committee supported the intention to clarify reporting lines and discussed options for resolving the issues identified in the relationship between ExCo and the Board.
- 2.3 The Committee agreed that the high level proposals would be presented to the Board for discussion at its away day on 5 May.