

**Agenda for the Management Board meeting to be held on  
Thursday 12 December 2013 at 3.30pm  
at No 3, Parliament St**

- 1. Matters arising from previous meetings** [3.30pm]  
MB2013.120 – Actions from previous meetings
- 2. Performance and risk** [3.35pm]  
MB2013.P.121 – Performance and Risk Report  
MB2013.P.122 – Financial outturn report
- 3. Oral updates from Board members** [3.50pm]
- 4. Business Resilience** [4.10pm]  
MB2013.P.123 - Update on business capability and annual approval of Business Resilience Policy  
  
*Black Rod will attend for this item*
- 5. Future of the Parliamentary Archives' Accommodation** [4.35pm]  
MB2013.P.124 - Future of the Parliamentary Archives' Accommodation  
  
*Caroline Shenton will attend for this item*
- 6. Respect Policy Implementation** [5.00pm]  
MB2013.P.125 - Proposed revised Respect Policy  
  
*John Bengier will attend for this item*
- 7. Office 365 update** [5.15pm]  
MB2013.P126 - Office 365 update
- 8. Estimate 2014-15 and Medium Term Financial Plan** [5.35pm]  
MB2013.P127 - Estimate 2014-15 & MTFP

**9. Any other business**

**[5.45pm]**

**Tom Goldsmith**

Secretary

5 December 2013

**Take note papers**

MB2013.P.128 – Challenge Culture Plan

MB2013.P.129 – Savings Implementation: progress report

Next meetings:       16 January 2014 (Management Board)  
                          23 January 2014 (Management Board Quarterly Review)