

**Agenda for the Management Board meeting to be held on
Monday 29th October 2007 at 4:30pm
in the Clerk of the House's office**

1. Review of all-staff meetings and next steps

This will be an opportunity for the Board to review issues raised at the staff meetings on 24 and 26 October and to agree on the next steps.

The following papers are relevant:

MB2007.P.1 – Realignment of Departments

MB2007.P.2 – Changing the climate

2. Operation of the Board

The Board will be asked to agree the basis for its future operation. The following paper is relevant:

MB2007.P.3 – Operation of the Board

3. Mid-year Forecast Outturn

The Board is asked to note that the forecast outturn is shows a balanced position on resources but a possible overspend of £2m on cash. No action is recommended at this stage of the year. The following paper is relevant:

MB2007.P.4 – 2007/08 Mid-year Forecast Outturn

4. Accommodation (including 14 Tothill Street)

The Board is asked to note the proposed approach to addressing the Administration Committee's recommendation on windowless offices and to comment on the consequential impact on staff accommodation. The following paper is relevant:

MB2007.P.5 – Meeting the Administration Committee's Recommendations Concerning Members' Accommodation: Impact on Departmental Accommodation

5. Any Other Business

Robert Twigger

Secretary

24/10/2007

Take note papers:

MB2007.P.6 – Performance Information Quarterly Report

MB2007.P.7 – Internal Audit Up-date

MB2007.P.8 – Unnecessary differences between the two Houses on pay issues affecting staff in PICT: Consultation paper for trade unions