

Management Board

Proposed meeting dates January-July 2008

Note from the Board Secretary

1. This note proposes dates for Management Board meetings for the period January to July 2008 together with a schedule of pre-Board briefings. **Board members are asked to notify the secretariat of any difficulties these dates present.**
2. The proposed dates for Board meetings are:
 - 17 January
 - 21 February
 - 20 March
 - 24 April
 - 22 May
 - 19 June
 - 17 July

All meetings will be held in the Clerk's office at 4pm.

3. Given these dates a suggested schedule of pre-Board briefings is appended. All meetings for 30 minutes.

Board Secretary
November 2007

Suggested Dates for Pre-Board Briefings

Board of Management	Chief Executive	DG, Chamber & Committee Services	DG, Information Services	DG, Resources	DG, Facilities	D-PICT	External
17 January	15 th @ 10am [s.40]	16 th @ 4pm [s.40]	16 th @ 4pm [s.40]	17 th @ 10am [s.40]	T.B.A. [s.40]	16 th @ 11am [s.40]	
21 February	19 th @ 10am [s.40]	20 th @ 4pm [s.40]	20 th @ 4pm [s.40]	21 st @ 10am [s.40]	T.B.A. [s.40]	20 th @ 11am [s.40]	
20 March	18 th @ 10am [s.40]	19 th @ 4pm [s.40] [s.40]	19 th @ 4pm T[s.40]	20 th @ 10am [s.40]	T.B.A. [s.40]	19 th @ 11am [s.40]	
24 April	22 nd @ 10am [s.40]	23 rd @ 4pm [s.40]	23 rd @ 4pm [s.40]	24 th @ 10am [s.40]	T.B.A. [s.40]	23 rd @ 11am [s.40]	
22 May	20 th @ 10am [s.40]	21 st @ 4pm [s.40]	21 st @ 4pm [s.40]	22 nd @ 10am [s.40]	T.B.A. [s.40]	21 st @ 11am [s.40]	
19 June	17 th @ 10am [s.40]	18 th @ 4pm [s.40]	18 th @ 4pm [s.40]	19 th @ 10am [s.40]	T.B.A. T[s.40]	18 th @ 11am [s.40]	
17 July	15 th @ 10am [s.40]	16 th @ 4pm [s.40]	16 th @ 4pm [s.40]	17 th @ 10am [s.40]	T.B.A. [s.40]	16 th @ 11am [s.40]	