

## Management Board

### Actions from previous meetings

*Office of the Chief Executive*

#### December 2007

1. Office of the Chief Executive to circulate data and information security report to Board members, for information (item 2.9) – Action pending.
2. The Estate Board, and the groups under it, should be invited to consider whether revisions were necessary to their terms of reference and submit them to the Management Board (item 3.3.1) – Response from PEB pending: broader programme governance issues under discussion.

#### January 2008

3. First draft of Estates Strategy to be available in late February / March (item 5.4) – DGF to give oral update to May Board.

#### March 2008

4. [s.24]
5. Work to be undertaken, jointly with the House of Lords, to make recommendations on appropriate new sustainability targets (item 6.2) – DGF to take forward

#### April 2008

6. Board to consider paper relating to social networking and blogging (item 3.1.1) – Paper tabled to May Board.
7. [s.36(2)(b) and s.36(2)(c)]
8. Implementation plan and timetable for the remodelling of HR, finance and procurement to be presented to the Board (item 4.5) – Paper scheduled for June Board.
9. DGIS to report to the Board on records management issues (item 7.1) – Paper tabled to May Board.
10. Result of work relating to the House Equality Scheme to be presented to the Board – Paper scheduled for July Board.

**Office of the Chief Executive  
May 2008**