

Management Board

Actions from previous meetings

Office of the Chief Executive

May 2009

1. OCE to work with Alex Jablonowski to develop terms of reference for a review of the implementation of the Tebbit Review, to take place in early 2010 (item 8.3) – *paper to go to January Board.*

July 2009

2. Risk facilitators to liaise with Risk Owners about the risk escalation process and to improve the integration of risk into the balanced scorecard (item 2.6) – *under development.*

September 2009

3. John Pullinger to oversee the formulation of a communications strategy in response to the Legg review (item 2.6) – *action in progress.*
4. Board Secretary to discuss with the Commission Secretary a mechanism for reporting risks to the Commission (item 6.3) – *paper to the Commission planned.*

November 2009

5. Director General of Resources to circulate guidance on funding of staff parties (item 3.1.4) – *action in progress.*

December 2009

6. Director General of Resources to circulate a paper for February Board on the response to the liP recommendations and the future approach to the liP process (item 5.7) – *action in progress.*
7. Director General of Facilities to present a paper to the January Board giving a high level overview of the Interim Estates Strategy, and setting out the strategic milestones for the following five years (item 7.3) – *action in progress.*

**Office of the Chief Executive
January 2010**