

## **Management Board**

### **Business Resilience Policy**

A paper from the Business Risk and Resilience Group

#### **Purpose**

1. This paper seeks the Board's endorsement of a new Business Resilience Policy for the House of Commons and House of Lords Services. The attached draft policy will provide a framework for the development and governance of business resilience.

#### **Action**

2. The Management Board is invited to consider and approve the Business Resilience Policy.

#### **Background**

3. There is currently no formalised business resilience or business continuity policy for either House Service. Establishing a policy is a fundamental requirement for aligning to industry standards, such as British Standard BS25999. If the two House Services are to achieve alignment to industry standards, a policy must be in place.
4. The business resilience policy will provide the two House Services with documented principles to which they will aspire and against which their business resilience capability can be measured. The policy will also ensure that business resilience activities can be conducted and implemented by the appropriate delegated groups of staff in the two House Services. The policy will be reviewed annually by BRRG.

#### **Consultation**

5. The draft Business Resilience Policy has been reviewed and agreed by the bi-cameral Business Risk and Resilience Group.
6. The policy will be considered for approval at the House of Lords Management Board on the 15<sup>th</sup> December 2010.

#### **Next steps**

7. Following agreement and sign-off, the Business Resilience Policy will be communicated to all staff across the two House Services.

***Jill Pay***

***Chair of the Business Risk and Resilience Group***

24<sup>th</sup> November 2010