

**Agenda for the Management Board meeting to be held on  
Thursday 24 March 2011 at 4.00 pm  
in the Clerk of the House's office**

- 1. Matters arising from previous meetings** [4.00 pm]  
MB2011.P.20 – Actions from previous meetings
- 2. Risk and performance** [4.05 pm]  
MB2011.P.21 – Balanced scorecard  
MB2011.P.22 – Administration Estimate monthly outturn
- 3. Oral updates from Directors General** [4.15 pm]
- 4. DIS Departmental Activity Report** [4.30 pm]  
MB2011.P.30  
*Bryn Morgan, Tim Youngs and Tracey Green to attend*
- 5. Savings Programme – oral update** [4.45 pm]  
MB2011.P.23 – Programme governance  
*Elizabeth Honer to attend*
- 6. Internal audit plan for 2011/12** [5.10 pm]  
MB2011.P.24 – Internal Audit Plan  
*Paul Dillon-Robinson to attend*
- 7. Accommodation** [5.20 pm]  
MB2011.P.25 – Accommodation Policy  
MB2011.P.26 – Education Centre  
MB2011.P.27– 2 The Abbey Garden
- 8. Off-Site Consolidation Centre** [5.50 pm]  
MB2011.P.28 – OSCC
- 9. Any other business** [6.00 pm]

**Matthew Hamlyn**

Secretary  
17 March 2011

**Take Note paper:**

MB2011.P.29 – Final Departmental Business Plans