
**Agenda for the Management Board meeting to be held on
Wednesday 12 October 2011 at 4.00 pm
in the Clerk of the House's office**

- 1. Matters arising from previous meetings** [4.00 pm]
MB2011.P.85 – Actions from previous meetings

- 2. Performance and risk** [4.05 pm]
MB2011.P.86 – Performance and Risk Report
MB2011.P.87 – 2011/12 Budget Forecast Outturn Report

- 3. Oral updates from Directors General** [4.15 pm]

- 4. Medium term financial plan** [4.25 pm]
MB2011.P.88 -

- 5. Business and Strategic Planning** [4.45 pm]
MB2011.P.89 –

Jane Hough will attend for this item

- 6. Procurement** [4.55 pm]
MB2011.P.90 –Procurement Improvement Plan

Veronica Daly will attend for this item

- 7. Savings programme: HR mechanisms** [5.10 pm]
MB2011.P.91 - Voluntary Exit Scheme

Heather Bryson will attend for this item

- 8. Business Risk & Resilience** [5.25 pm]
MB2011.P.92 – Bi-annual update from the Business Risk
and Resilience Group

Jill Pay and Martin Fenlon will attend for this item

- 9. Palace of Westminster modernisation** [5.35 pm]
MB2011.P.93 -

- 10. Management Board paper guidance** [5.55 pm]
MB2011.P.94 -

- 11. Any other business** [6.05 pm]

Matthew Hamlyn
Secretary

5 October 2011