

**Agenda for the Management Board meeting to be held on  
Thursday 9 February 2012 at 4.00 pm  
in the Clerk of the House's office**

- 1. Matters arising from previous meetings** [4.00 pm]  
MB2012.P.11 – Actions from previous meetings
- 2. Performance and risk** [4.05 pm]  
MB2012.P.12 – Performance and Risk Report  
MB2012.P.13 – Administration Estimate monthly outturn
- 3. Oral updates from Directors General** [4.30 pm]
- 4. Savings programme: ten per cent challenge** [4.50 pm]
- 5. Finance and procurement rules** [5.00 pm]  
MB2012.P.14
- 6. Counter fraud activity** [5.20pm]  
MB2012.P.15  
  
*Paul Dillon-Robinson will attend for this item*
- 7. Alcohol policy/hospitality policy** [5.35 pm]  
MB2012.P.16  
  
*Dr Ira Madan will attend for this item.*
- 8. Any other business** [6.00 pm]

**Matthew Hamlyn**

Secretary

3 February 2012

**Take Note paper:**

MB2012.P.17 – Diversity and Inclusion Scheme (final version) and action plan