

**Agenda for the Management Board meeting to be held on  
Thursday 11 October 2012 at 3.30 pm  
in the Clerk of the House's office**

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| <b>1. Matters arising from previous meetings</b>   | <b>[3.30 pm]</b> |
| MB2012.P.98 – Actions from previous meetings   |                  |
| <b>2. Performance and risk</b>   | <b>[3.35 pm]</b> |
| MB2012.P.99 – Performance and Risk Report  |                  |
| MB2012.P.100 – Financial Performance Monthly Outturn   |                  |
| <b>3. Oral updates from Directors General</b>  | <b>[3.50 pm]</b> |
| <b>4. Savings programme/draft Estimate and MTFP</b>  | <b>[4.15pm]</b>  |
| MB2012.P.101 – Summary of decision-making process  |                  |
| MB2012.P.102 – Market testing  |                  |
| MB2012.P.103 – Review of residential accommodation   |                  |
| MB2012.P.104 – Income generation   |                  |
| MB2012.P.105 – 2013-14 Estimate and Medium Term Financial Plan<br>2013-14 to 2016-17                       |                  |
| <i>Elizabeth Honer will attend for this item</i>   |                  |
| <b>5. Recruitment restrictions</b>   | <b>[5.10 pm]</b> |
| MB2012.P.106 – Recruitment restrictions  |                  |
| <i>Alix Langleigh will attend for this item</i>  |                  |
| <b>6. Staff pension scheme</b>   | <b>[5.30 pm]</b> |
| MB2012.P.107 – House of Commons staff pension scheme transfer to<br>Principal Civil Service Pension Scheme |                  |
| <b>7. Departmental performance indicators</b>  | <b>[5.50 pm]</b> |
| MB2012.P.108 – Departmental performance indicators   |                  |
| <b>8. Any other business</b>   | <b>[6.00 pm]</b> |

**Matthew Hamlyn**

Secretary

5 October 2012

**Take-note papers:**

MB2012.P.109 – SPIRE: update on usage of shared drives

MB2012.P.110 – PCH Atrium remodelling: update

MB2012.P.111 – Quarterly projects and programmes dashboard