



HOUSES OF PARLIAMENT



CPA UK  
ANNUAL REVIEW  
2011/2012

## INTRODUCTION

Welcome to the Annual Review of the Commonwealth Parliamentary Association UK (CPA UK) for the Financial Year 2011/2012.

It was another busy year as CPA UK continued its work on behalf of Parliament and the wider CPA, promoting parliamentary democracy and good parliamentary practice across the Commonwealth and beyond.

CPA UK continues to focus on parliamentary strengthening and parliamentary diplomacy activities, with increasing emphasis on developing long-term partnership programmes. The year has featured an intensive programme of international parliamentary conferences, seminars, workshops and bi- and trilateral projects. Key themes have included gender in politics, human rights, the Millennium Development Goals and climate change, as well as programmes exploring parliamentary practice and procedure.

CPA UK further developed its significant and unique relationship with the CPA HQ Secretariat, working together with the Houses of Parliament to host the 57th Commonwealth Parliamentary Conference in the Association's centennial year at which Rt Hon. Sir Alan Haselhurst MP, Chair of the CPA UK Executive Committee was elected to be Chairperson of the CPA International Executive Committee. CPA UK continues to provide the Secretariat for the British Islands and Mediterranean Region.

Plans are underway for both the forthcoming year and three-year period (2012-15) which promise to be just as busy and productive, placing greater focus and emphasis on the delivery of long-term (2-5 year) parliamentary strengthening partnership programmes (PSPP).



HRH The Princess Royal addresses the Opening Ceremony of CPC 2011

## 57TH COMMONWEALTH PARLIAMENTARY CONFERENCE

CPA UK and the Houses of Parliament hosted the annual Commonwealth Parliamentary Conference (CPC) 21-27 July 2011; the year that marked the 100th anniversary of the original Association. The conference theme, 'Reinforcing Democracy,' explored in a full and engaging programme that featured plenary addresses from HRH The Princess Royal (representing the CPA's Patron, HM The Queen), Prime Minister Rt Hon. David Cameron MP, Secretary of State for Foreign and Commonwealth Affairs,



Rt Hon. William Hague MP, Secretary of State for International Development, Rt Hon. Andrew Mitchell MP and the Minister for the

Commonwealth, Rt Hon. Lord Howell of Guildford.

Attended by some 600 Commonwealth parliamentarians, CPC 2011 included meetings of representatives of the Small Branches, the Commonwealth Women Parliamentarians Steering Committee, the CPA regional groups, the CPA Working Party and the CPA Executive Committee.

The programme for CPC 2011 was two days shorter than in previous years. The days spent on cultural activities were omitted as an unnecessary expense given the economic climate and the need to drive down costs. With this saving and a strict adherence to other economies, the final out-turn of the conference to CPA UK and the Houses of Parliament was £890,311.90, a reduction of £736,925.13 on the original budget of £1,627,237.03.



Annie Lennox OBE addresses delegates on World AIDS Day

## INTERNATIONAL PARLIAMENTARY CONFERENCE ON THE MILLENNIUM DEVELOPMENT GOALS

CPA UK hosted the first International Parliamentary Conference on the Millennium Development Goals, 'Reaching for 2015: Governance, Accountability and the Role of the Parliamentarian' 28 November-2 December 2011 in the Houses of Parliament. The conference brought together over 60 delegates from Commonwealth and non-Commonwealth national legislatures for discussions focused on the eight target-bound goals outlined in the Millennium Declaration and the role that parliamentarians play in their realisation.

The programme ended on a high on World AIDS Day, 1 December, with a session featuring an address by Ms Annie Lennox OBE, world-renowned singer and UN AIDS Ambassador, and House of Commons Speaker Rt Hon. John Bercow MP. Other speakers included Lord Malloch-Brown, former FCO Minister

and UN Deputy Secretary-General; Ms Eveline Herfkens, founder of the UN's Millennium Campaign; and Rt Hon. Lord Howell of Guildford and Rt Hon. Alan Duncan MP, Ministers for the FCO and DfID respectively.

The conference published a communiqué committing delegates to continuing and expanding their work towards the challenge of achieving the MDGs by the 2015 deadline. Other outputs include a set of individual pledges made by each delegate and a toolkit to enable parliamentarians to become champions for the MDGs in their respective parliaments.



Parliamentarians and footballers come together to eradicate poverty

### MILLENNIUM DEVELOPMENT GOALS PARLIAMENTARY PENALTY SHOOT-OUT

To raise awareness of the MDG conference and to highlight the contribution sport makes in promoting global solidarity and development, CPA UK held a penalty shoot-out on Speaker's Green on 23 November 2011.

The event featured international football stars with an involvement in development initiatives, including: Patrick Vieira, former Captain of France, World Cup Winner and UN Food & Agriculture Goodwill Ambassador; Michael Essien, Chelsea player and founder of the Michael Essien Foundation; Steven Sodje, former Nigeria player, co-founder of the Sodje Foundation; and Kelvin Jack, Trinidad & Tobago goalkeeper.

Lining up to 'score a Millennium Development Goal' were, among others, House of Commons Speaker Rt Hon. John Bercow MP; Lord Speaker

Rt Hon. Baroness D'Souza CMG; Shadow Minister for Sport Clive Efford MP; former Minister for Sport Andy Burnham MP; and Baroness Heyhoe-Flint OBE DL, a Director of Wolverhampton Wanderers FC and former Captain of the England women's cricket team.



The Lord Speaker presides at the Commonwealth Youth Parliament

### 4TH COMMONWEALTH YOUTH PARLIAMENT

From 6-10 September, CPA UK and the CPA HQ Secretariat hosted the 4th Commonwealth Youth Parliament (CYP) in Westminster as part of their ongoing commitment to engaging young people in politics, parliament and the Commonwealth. It was attended by 63 young men and women from the six continents of the Commonwealth, with each CPA member legislature given the opportunity to nominate two participants.

The week-long programme ended in a Westminster milestone: on Friday 9 September, delegates and additional participants from Commonwealth diaspora communities in the UK spoke in a debate on climate change in the House of Lords Chamber, in what was only the fifth time that it has ever been used for non-parliamentary business. The debate was presided over by Rt Hon. Baroness D'Souza, the newly-elected Lord Speaker.

As an outcome of a meeting with the Commonwealth Deputy Secretary-General Mmasekgoa Masire-Mwamba, the Commonwealth Youth Parliament was represented by two of its participants, Francis Anyaegbu of Nigeria and Alisha Ally of St Lucia, at the pre-CHOGM Commonwealth Youth Forum, in Western Australia.



Westminster Seminar delegates assemble outside No. 10 Downing Street

Delegates from the Isle of Man on a study programme in Westminster



## INTERNATIONAL PARLIAMENTARY SEMINARS

### 61ST WESTMINSTER SEMINAR ON PARLIAMENTARY PRACTICE & PROCEDURE

CPA UK hosted 55 delegates at the 61st Westminster Seminar on Parliamentary Practice & Procedure 5-9 March 2012. The aim of the annual seminar is to enhance the capacity of delegates to work more effectively within their respective legislatures by deepening their knowledge of Westminster-model parliamentary practice and procedure. The programme was based at Westminster and included visits to local constituencies in the London area.

Repeating the innovation made last year, the programme lasted one week rather than two, as was the model before 2010/2011, without sacrificing any of the core activities.

### 2ND WESTMINSTER WORKSHOP: THE PUBLIC ACCOUNTS COMMITTEE

Immediately after the Westminster Seminar, CPA UK hosted the second in its series of Westminster Workshops, this year focusing on the Public Accounts Committee (PAC). Sixty-one delegates, including PAC members, PAC Clerks and representatives of Supreme Audit Institutions attended the workshop. Its aim was to enhance the capacity of delegates to scrutinise government expenditure effectively through an in-depth study of both the Westminster PAC and other variations in use across the Commonwealth.

The programme was highly interactive, with breakout sessions and group exercises focusing on the specific issues faced by parliamentarians, Clerks and PACs in both small and large legislatures.

## PARLIAMENTARY STRENGTHENING & PARLIAMENTARY DIPLOMACY

In May 2011, CPA UK restructured its Secretariat. There now are three geographic regional teams, a finance and admin team and an operations and communications team. The reorganisation has enhanced continuity and facilitated the development of better and longer term approaches to parliamentary strengthening and diplomacy programmes.

### TEAM ONE: BRITISH ISLES & MEDITERRANEAN REGION

#### Isle of Man

From 29 February-2 March, CPA UK hosted a delegation of newly-elected Members of the Isle of Man Tynwald. The three-day programme was designed to give delegates an introduction to the Westminster parliamentary system and core elements of parliamentary business.

Leading the delegation was Tynwald President Hon. Claire Christian MLC. Whilst in the UK, she was able to pay courtesy calls on the Lord Speaker, Rt Hon. Baroness D'Souza, and the First Deputy Speaker and Chairman of Ways and Means, Hon. Lindsay Hoyle MP.

## TEAM TWO: ASIA-PACIFIC & MENA

### Australia

Mrs Ann Barker MP, Member of the Legislative Assembly of Victoria, Australia and former Deputy Speaker, visited the House of Commons on Thursday 7 July 2011 with the aim of discussing the origination and function of oral questions as well as the cause for the introduction of written statements.

### Brunei

Baroness Hooper CMG and Tom Greatrex MP were invited by BHC Bandar Seri Begawan through CPA UK to visit Brunei 10-15 March 2012, to mark the Diamond Jubilee Commonwealth Day. The purpose of the visit was to strengthen ties between UK Members and their colleagues in the Brunei Legislative Council (LegCo).

### India

From 24-30 November 2011, the 22nd Annual Commonwealth Parliamentary Seminar took place in New Delhi, hosted by the Lok Sabha. The Seminar was designed to be an intensive learning exercise in parliamentary practice and procedure, with the aim of developing the professional skills of newly elected parliamentarians. CPA UK was represented at the meeting by Lord Loomba.

Subsequently, on 29 February 2012, CPA UK hosted a delegation of senior Members of the Lok Sabha of India for a half-day parliamentary diplomacy programme in Westminster.

### Malaysia

On 22 February 2012, CPA UK hosted a visit of the Parliamentary Select Committee (PSC) on Electoral Reform of the Parliament of Malaysia. Part of a study visit to the EU, the programme took place at a crucial stage in the PSC's work on electoral reform in Malaysia, as it was due to present its final report and recommendations in Parliament in April 2012.

Whilst in Parliament, the delegation met with Ministers from the Cabinet and Foreign and Commonwealth Offices plus representatives from Electoral Reform International Services (ERIS) and the Boundary Commission of the United Kingdom. They also took part in CPA UK's open forum with Hon. Andrew Scheer MP, Speaker of the Canadian House of Commons.



UK parliamentarians run a capacity-building programme in the Maldives Majlis

### The Maldives

Working in partnership with BHC Colombo, from 15-17 November 2011 CPA UK facilitated a parliamentary strengthening programme in the Maldives Majlis with the aim of enhancing the capacity of the Majlis' committee Chairs.

The delegation was the first in a series of proposed capacity-building programmes that it is envisaged will be held in the Maldives, organised in partnership with the British High Commission in Colombo with the support of Majlis Speaker Hon. Abdullah Shahid MP.

CPA UK facilitated a two-day course in Parliament for a group of young people from the Maldives from 19-20 March 2012. The students, aged between 17 and 19, were visiting the UK as part of a programme arranged by BHC Colombo and Democracy House to explore the principles of democracy and address the highly contentious issue of Islamic radicalisation.

### Pakistan

CPA UK, in cooperation with BHC Islamabad, hosted a delegation of nine Members from the Implementation Commission of the Parliament of Pakistan, 4-8 July 2011. The aim of the visit was to discuss the successes, weaknesses and ongoing challenges of devolution in the UK and was timed to coincide with the introduction of Amendment 18 to the



Hon. Senator Rabbani meets Rt Hon. Hugo Swire MP

Pakistan Constitution devolving powers to the Provincial Assemblies in Pakistan, which was introduced on 30 June.

The delegation, composed of Members from the Pakistan National Assembly, the Senate and officials from the Ministry of Inter Provincial Coordination, spent a day at Westminster, Cardiff, Holyrood and Stormont respectively, discussing with parliamentary colleagues the process of devolution, the legislative and financial capabilities of devolved legislatures and the relationship between these legislatures and National Parliaments.

### Papua New Guinea

On 29 February 2012, CPA UK facilitated a networking session for the British High Commissioner to Papua New Guinea, HE Jackie Barson, to meet with members of the South Pacific APPG, the CPA UK Executive Committee, and delegates visiting from the Isle of Man. The High Commissioner visited the UK as part of the South Pacific Prosperity and Commercial Roadshow.

## REGION THREE: SOUTHERN AFRICA & EAST AFRICA

### Botswana

CPA UK arranged a short programme for a delegation from the Parliament of Botswana 6-10 June 2011. The delegation of two MPs and the Parliamentary Counsel visited Westminster to gain a better understanding of parliamentary questions in the UK Parliament in advance of the introduction of topical oral questions in the Parliament of Botswana.

This programme was followed up with an invitation to send a representative to address the Botswana Parliament's workshop on Separation of Powers, held from 27-29 June 2011 in Gaborone. Rt Hon. Dawn Primarolo MP, Deputy Speaker of the House of Commons, attended the three-day workshop and made a keynote contribution on the conference theme.

### Kenya

CPA UK and the House of Commons Overseas Office hosted a delegation of seven members of the Kenya National Assembly's Procedure and House Rules Committee 22-23 June 2011, led by Speaker Hon. Kenneth Marende MP. The aim of the visit was to explore issues relating to the introduction last year of the new constitution in Kenya and its impact on Parliament.

In January 2012 (27-29), Deputy Speaker Rt Hon. Dawn Primarolo MP, Rt Hon. Baroness Corston and Pauline Latham OBE MP participated in a two-day

seminar in Naivasha, Kenya with members of the Kenya Women Parliamentary Association (KEWOPA). The knowledge-sharing seminar focussed on key areas central to the role and challenges of women parliamentarians and was a follow-up activity to the successful January 2011 Westminster programme for Kenyan women MPs.

CPA UK also hosted a multilateral capacity building programme for Whips from the Parliaments of Kenya and Ghana in January 2012. Further details can be found in the Ghana section of this report.

### Mozambique

As part of a broader country programme run by The Westminster Consortium (TWC), of which CPA UK is a partner, CPA UK ran a two-day parliamentary seminar for Mozambican Parliamentarians in Maputo in early October. The seminar,



UK delegation attends KEWOPA seminar in Kenya

conducted by CPA UK Treasurer Rt Hon. Kevin Barron MP, former Minister for Africa Tony Lloyd MP, Lord Popat and Public Bill Office Clerk James Rhys, focused on 'The Role of the MP' and addressed the key functions of representation, lawmaking and oversight.

Two Mozambican Parliamentary Committees subsequently visited Westminster in November 2011 under the auspices of the same TWC programme.

The Social, Gender and Environmental Affairs Committee visited Westminster on 10 November 2011 to learn about environmental policy in the UK and the mainstreaming of gender in UK legislation. The Administration, Local Authority and Social Communication Committee's programme then took place on 15 November, focusing on Freedom of Information frameworks in the UK.

### Rwanda

At the invitation of the President of the National Council of the Provinces in South Africa, Rt Hon. Sir Alan Haselhurst MP, Chair of the CPA UK Executive Committee, and CPA UK Director Andrew Tuggey attended the 42nd CPA Africa Region Conference in Rwanda 14-18 June 2011.

### South Africa

CPA UK ran a programme for the South African Parliament's Steering



South African climate change delegation visits wind farm in Scotland

Committee on Climate Change during the week beginning 31 October 2011. The delegation consisted of high-profile South African parliamentarians, mostly Committee Chairs, who together formed an informal Steering Committee on Climate Change.

The delegation was particularly interested in models of organisation within the UK and Scottish Parliaments to address climate change as they considered their contribution to the parliamentarians' forum at COP17 (which took place in Durban in November 2011) and the longer-term organisation and role of the Committee.

### South Sudan

On 30 November, CPA UK hosted a lunch meeting with UK colleagues for Hon. Fatima Nyawang Garbang SSNLA, Deputy Speaker of the Legislative Assembly of South Sudan and parliamentary colleague Hon. Henry Omai Akolawin. The two parliamentarians were in the UK to attend the International Parliamentary



Tanzanian women MPs meet with Rt Hon. Harriet Harman MP

Conference on the Millennium Development Goals. Attending the meeting were Baroness Kinnock, Chair of the Sudan APPG, the Chair and Clerk of the International Development Select Committee Rt Hon. Malcolm Bruce MP and Mr David Harrison, and FCO representatives.

### Tanzania

From 20-22 June 2011 CPA UK and the House of Commons Overseas Office co-hosted a delegation of parliamentarians and officials from the Foreign Affairs and International Cooperation Ministry and the Tanzanian High Commission, led by Deputy Speaker Hon. Job Y Ndugai MP.

The programme included sessions on Westminster's approach to parliamentary scrutiny and oversight and discussions with UK MPs on bilateral issues and the proposed formation of a new APPG on Tanzania.

In January 2012, a delegation of eleven Tanzanian women MPs visited Westminster

to take part in a programme looking at the role of women parliamentarians and how they can work and develop most effectively. The visit initiated a longer-term collaboration between the two parliaments, in collaboration with the British High Commission in Dar es Salaam, supporting women parliamentarians.

### Uganda

From 24-28 October, the Ugandan Deputy Speaker led a delegation to Westminster of members of the Uganda Parliamentary Commission. Their programme focused on the management and administration of Parliament, and was sponsored by The Westminster Consortium.

From 6-8 February 2012, CPA UK hosted a delegation of three MPs, all newly elected in 2011, and one clerk from the Ugandan Parliament's Committee on Rules, Privileges and Discipline, led by Committee Chair Hon. Fox Odoi Oywelowo MP. The programme focussed on the parliamentary committee system, opposition and private members' business.

### Zambia

On 16 and 17 January 2012, CPA UK coordinated a two-day familiarisation visit to Westminster for Rt Hon. Justice Dr Patrick Matibini SC MP, the newly-elected Speaker of the National Assembly of Zambia.

## TEAM FOUR: AMERICAS, CARIBBEAN & WEST AFRICA

### Canada

The CPA Canadian Branch invited two delegates from the UK Parliament to attend the 9th Canadian Parliamentary Seminar 16-22 October 2011. Dr Roberta Blackman-Woods MP and Mr Andrew Stephenson MP represented CPA UK at the seminar, entitled 'Strengthening democracy and the role of parliamentarians: challenges and solutions.'

On 22 February 2012, CPA UK held an open forum for the Speaker and Deputy Speakers of the Canadian House of Commons, Hon. Andrew Scheer MP, Ms Denise Savoie, Mr Barry Devolin, and Mr Bruce Stanton to meet with UK colleagues. The session took place as part of a wider programme facilitated by the House of Commons Overseas Office. The forum was well-attended, and the dialogue covered a wide range of issues of interest.



Delegates from the UK meet with Canadian Speaker Hon. Andrew Scheer MP

Subsequently, CPA UK hosted a delegation of members of the Canada-UK Inter-Parliamentary Group 22-23 March 2012, with the aim of enabling Canadian Parliamentarians to understand better the issues and opportunities facing UK parliamentary colleagues, with a specific focus on trade and investment.

Further parliamentary diplomacy work is envisaged, with the next stage in the long-term programme, a delegation of UK Members visiting Canada, having taken place 23-27 April 2012.

### Ghana

CPA UK is developing a long-term parliamentary strengthening partnership programme with the parliament of Ghana, the first phase of which took place 30 January-2 February 2012. CPA UK hosted two delegations of Whips for a multilateral programme designed to explore the role of the Whip in Ghana, Kenya and the UK. Six Whips from the Ghanaian Parliament and two from the Kenyan Parliament took part in the four-day programme.

The second phase took place 19-21 March 2012. Working in partnership with DfID and the International Institute for Environment and Development (IIED), CPA UK hosted a capacity building programme on climate change for Chairs, Ranking and other Members of several key environmental committees of the Parliament of Ghana. The programme was designed with the aim of building awareness of the UK's and Ghana's



national and parliamentary engagement with climate change decision-making and action.

### Nigeria

On 7 September, CPA UK hosted Nigerian Deputy President of the Senate and newly-appointed Speaker of the ECOWAS Parliament, Hon. Senator Ike Ekweremadu, accompanied by Vice President of the Pan African Parliament, Bethel Nnaemeka Amadi MP and Senator Nurudeen Abatemi-Usman of Nigeria. The visit was conducted with the aim of solidifying relations with Westminster colleagues.

### Sierra Leone

From 8-16 September 2011, eleven Committee Clerks from the Parliament of Sierra Leone attended a Level 1 capacity building programme in Westminster. Highly interactive, the programme was designed to build the Clerks' capacity to effectively administer their committees in Sierra Leone's post-conflict Parliament through gaining an understanding of the



Clerks from Sierra Leone attend a study programme in Westminster

role and organisation of committees in the Westminster system.

The week-long visit was in conjunction with the Overseas Office. It was the first phase of a formally agreed 2-3 year parliamentary strengthening partnership programme between CPA UK and the Parliament of Sierra Leone, with in-country follow-up and Level 2 training taking place in April and September 2012 respectively. The programme was one of the outcomes of a visit in January 2011, when CPA UK hosted a delegation of parliamentarians at Westminster to explore the role of the legislature in holding the Executive to account.

### Trinidad & Tobago

On Monday 12 March 2012, Hon. Wade Mark MP, Speaker of the House of Representatives of Trinidad & Tobago and Sen. the Hon. Timothy Hamel-Smith President of the Senate, led a delegation of Members to Westminster. As the visit coincided with Commonwealth Day, they attended the Commonwealth Day Observance Ceremony in the presence of Her Majesty The Queen in Westminster Abbey. During the course of the day Speaker Mark met Speaker Bercow to discuss their respective parliament's outreach programmes. After the Observance the delegation met Baroness Benjamin and Baroness Berridge from the Trinidad & Tobago APPG having met Commonwealth colleagues attending the 2nd Westminster Workshop on the Public Accounts Committee earlier in the day.



The Archbishop of Canterbury addresses assembled parliamentarians

## UK PARLIAMENTARY ACTIVITIES

### CPA UK LECTURE SERIES

CPA UK's lecture series was launched in May 2011 as a forum in which to highlight important topical issues affecting the Commonwealth and wider international community to MPs, Peers and parliamentary staff, and to create discussion. Each lecture features contrasting perspectives on the issues of the day from parliamentarians government departments, academia, and civil society.

During 2011/2012, the lecture series took in the following topics:

- 'Preventing conflict through cultural dialogue,' 18 May 2011
- 'The impact of devolution on Pakistan's democracy,' 29 June 2011
- 'Empowering women as agents of social, economic and political change,' 6 July 2011

- 'Famine in the Horn of Africa: The failure of MDG 1?,' 19 October 2011
- 'Securing women's land rights in southern and east Africa,' 8 February 2012
- 'Ethics and good governance: Commonwealth parliaments' power to curb corruption and fraud,' 23 February 2012

## PARLIAMENTARY BRIEFINGS

As well as its regular lecture series, CPA UK has held a number of ad hoc events both specifically for MPs and Peers and more generally for parliamentary staff. These events are distinct from the lecture series, often featuring particularly high-profile speakers, held in partnership with other organisations as a means of sharing knowledge, and are more targeted and 'round-table' in format.

■ 'Uganda: Parliamentary strengthening in a post-election environment,' 29 June 2011

■ CPA UK & White Ribbon Alliance working lunch: 'Accountability: how can parliamentarians help to realise commitments to women and children?,' 5 July 2011

■ Pre-CHOGM briefing with The Commonwealth Association, The Round Table and the Commonwealth Press Union, 12 October 2011

■ Open forum with the Archbishop of Canterbury: 'Challenges for church and state: some reflections on a visit to central Africa,' 21 November 2011

■ Post-CHOGM briefing with Rt Hon. Sir Malcolm Rifkind MP (organised with the Commonwealth Journalists' Association), 24 November 2011

■ Q&A with Rt Hon. Lord Howell: 'The changing political landscape across the Commonwealth: The foreign policy agenda for Commonwealth countries and Overseas Territories,' 21 February 2012

## SUPPORTING THE COMMONWEALTH PARLIAMENTARY ASSOCIATION

### CHAIRPERSON OF THE CPA INTERNATIONAL EXECUTIVE COMMITTEE

Since the election of Rt Hon. Sir Alan Haselhurst MP as Chairperson of the CPA International Executive Committee at the Commonwealth Parliamentary Conference in July 2011, CPA UK has provided support to the CPA HQ Secretariat as it works with Sir Alan to fulfil his manifesto commitments. To this end, CPA UK has employed an International Relations Officer, Matthew Salik, to support Sir Alan's and the CPA HQ's work during his term as Chairperson.

CPA UK also supported CPA HQ in hosting an additional meeting of the CPA Executive Committee in London 8-9 December 2011. CPA UK worked with CPA HQ to facilitate sections of the programme.

### BRITISH ISLANDS & MEDITERRANEAN REGION

BIMR was invited to send an observer to the 36th Caribbean, Americas and Atlantic Region CPA conference by its host, the Grenada Branch of the CPA. CPA UK Team 4 arranged for Ms Diane Abbott MP to attend the conference in St George's 24-29 June, where she took part in plenary sessions centred on the theme 'Transforming our Parliaments through Institutional, Cultural and Ethical Reforms, from Analysis to Action.' The conference also celebrated the landmark of 50 years of women in Grenada's Parliament.

An Election Observer Mission of Commonwealth parliamentarians from BIMR was invited by the Governor HE Boyd McCleary to join CARICOM Observers to observe the conduct of the elections in the British Virgin Islands which took place on Monday 7 November 2011. The delegation consisted of two Members of the House of Commons, Conor Burns MP and Thomas Docherty MP, Deputy Leon Gallienne of the Guernsey State Deliberation and Alex Downie OBE of the Tynwald, Isle of Man.

## **FORTHCOMING ACTIVITIES**

### **INTERNATIONAL PARLIAMENTARY CONFERENCE ON GENDER AND POLITICS**

CPA UK, in collaboration with the British Group Inter-Parliamentary Union looks forward to welcoming delegates to the International Parliamentary Conference on Gender and Politics in London 6-8 November 2012. The conference will focus on women's participation in parliaments and why it matters, and will consider specific issues such as grass-roots involvement, media representation to remove gender stereotypes, economic empowerment, domestic violence and forced marriage.

### **DIAMOND JUBILEE COMMONWEALTH YOUTH PARLIAMENT**

Following the success of the 2011 4th Commonwealth Youth Parliament, CPA UK and CPA HQ again will host the Commonwealth Youth Parliament in early

December 2012 to mark HM The Queen's Diamond Jubilee. The 5th CYP will take place in the Houses of Parliament and through their CPA branches 100 youth parliamentarians (18-25 years old) will be invited to attend.

It is intended that the Commonwealth Youth Parliament will continue to be held annually at different locations across the Commonwealth.

### **THE DIAMOND JUBILEE**

In order to mark HM The Queen's Diamond Jubilee in 2012, CPA UK will support the Houses of Parliament in three Jubilee events.

The first, a Diamond Jubilee Lunch for over 650 citizens from across the UK will be hosted by HM The Queen in Westminster Hall on Tuesday 5 June. CPA UK is proud that one of its team members, Morna Richards is the project manager for this most prestigious event.

The second, an exhibition of peace

murals in June 2012, is part of the Arts in Parliament (AiP) project tied to the London 2012 Cultural Olympiad. The project will be run by the Creative Peace Murals Society which promotes international understanding and linkages through the creation of textile murals that represent local culture, history and geography; communities from around the world have joined together to produce eleven tapestries under various values and themes important to them. AiP is bringing the full collection of tapestries together in Westminster Hall providing the first ever opportunity to see all the tapestries together in one exhibition. CPA UK is working with AiP and in partnership with Restless Development bringing two young people from the conflicts in Sierra Leone and Uganda to address parliamentarians and staff at the launch of the AiP project on Thursday 14 June.

On 2 July, the third Diamond Jubilee event will take place, a Commonwealth Carnival of Music taking place in Westminster

Hall. The event, led by Lord Roberts of Llandudno, is being organised by a team from the Llangollen International Musical Eisteddfod and performers include twelve Commonwealth choirs and dance groups en route to participate at Llangollen. CPA UK is sponsoring the event which reflects the 2012 Commonwealth theme "Connecting Cultures", supporting Lord Roberts in planning the Carnival and will host a reception for sponsors and other selected guests.

## EXECUTIVE COMMITTEE

Rt Hon. Lord Anderson of Swansea DL  
 Rt Hon. Kevin Barron MP (Hon. Treasurer)  
 Mr Hugh Bayley MP (Regional Representative)  
 Dr Roberta Blackman-Woods MP (Vice-Chair & Regional Representative (Designate))  
 Rt Hon. Baroness Boothroyd OM  
 Rt Hon. Malcolm Bruce MP  
 Mr Alun Cairns MP  
 Rt Hon. Baroness Corston  
 Lord Dholakia OBE DL  
 Rt Hon. Jeffrey Donaldson MP  
 Rt Hon. Lord Foulkes of Cumnock  
 Rt Hon. David Hanson MP  
 Rt Hon. Sir Alan Haselhurst MP (Chair)  
 Baroness Hooper CMG  
 Mrs Pauline Latham OBE MP (Vice-Chair)  
 Mr Ian Liddell-Grainger MP  
 Professor Lord McColl of Dulwich CBE (Vice-Chair)  
 Miss Anne McIntosh MP  
 Rt Hon. Alun Michael MP  
 Mr John Robertson MP  
 Mr Andrew Rosindell MP  
 Mr Gavin Williamson MP

## CPA UK STAFF

Director, Commonwealth & International Relations & Secretary: Mr Andrew Tuggey DL  
 Deputy Director & Team Leader: Ms Helen Haywood  
 Assistant Directors & Team Leaders: Miss Hatty Cooper, Mrs Edith David, Mrs Libby Hammond (CPC 2011), Ms Ann Hodgkinson, Mrs Susan Holmes, Miss Kirsty Jackson  
 Operations & Communications Manager: Miss Victoria Bower  
 Senior International Relations Officers: Miss Claire Bowman, Ms Rachael Cox, Miss Morna Richards  
 International Relations Officers: Ms Mariam El-Azm, Miss Charlotte Restorick, Mr Matthew Salik  
 Communications Officer: Miss Julia Beck  
 Finance & Administration Assistant: Mrs Rita Patel  
 HR Adviser: Ms Alison Macdonald

## FINANCIAL REVIEW

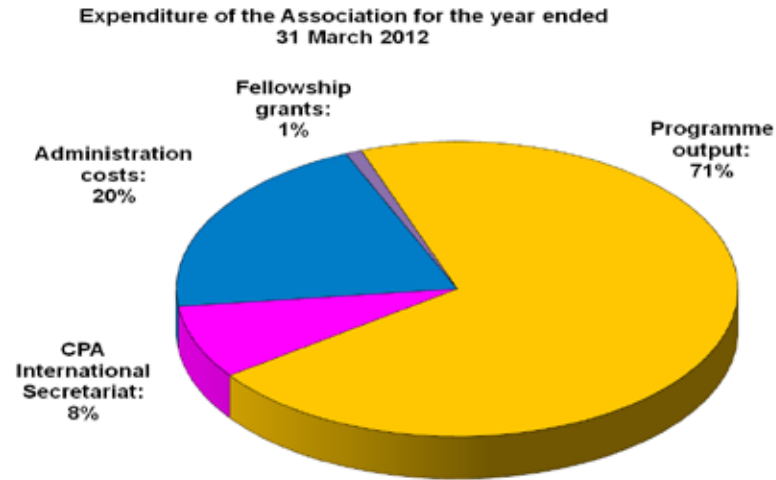
CPA UK expected an annual grant-in-aid payment of £1,948,000 from the Houses of Parliament (70% Commons / 30% Lords). However, in support of the cost savings agenda in the country at large, the Executive Committee approved a 10% reduction in the grant-in-aid for the financial year ending 31 March 2012 in addition to agreeing to forego the fourth quarter grant-in-aid payment from the financial year ending 31 March 2011. The impact has been a year-end overspend (deficit) of £58,208.

CPC 2011. In year, Parliament contributed £692,241 to CPC 2011 to which CPA UK added a contribution from reserves bringing the total in year amount for CPC 2011 to £752,151.

New Reserves Policy. As part of the new March 2012 Financial Memorandum with both Houses of Parliament, the Executive Committee has agreed that no more than one quarter of the annual funding will be retained as reserves at any one time. As at 31 March 2012 CPA UK's reserves stood at £856,819. CPA UK will work in year to reduce those reserves to the correct level.

CPA UK Fellowship Scheme. On 19 April 2000 the Executive Committee designated a stand-alone fund of non-public money, originally raised by sponsorship for the 1986 CPC in London, as the CPA UK Fellowship Scheme. The purpose of the Fellowship Scheme is to assist CPA UK Members to visit Commonwealth countries to study specific topics as approved by the Executive Committee. As at 31 March 2012 the designated Fellowship Scheme funds have been reduced to £115,901 by in-year grants of £20,972 awarded to:

- Three MPs and one peer for a gender inquiry in Bangladesh
- Three MPs for a visit to Nigeria to learn about barriers to achieving universal primary education
- One MP to participate in a joint programme in Sri Lanka with the Royal Commonwealth Society to learn more about conflict resolution



**Programme output 71%:** The programme output covered in the period has been reflected earlier in the review, although support costs have been allocated to the programmes of activities on the basis of staff time and in accordance to the Charities (SORP) Statement of Recommended Practice.

**Administration Costs 20%:** The administration costs for the financial year include governance costs and approved support costs for the Chairperson of the CPA International Executive Committee Rt Hon. Sir Alan Haselhurst MP.

**CPA HQ Secretariat 8%:** CPA UK annual subscriptions paid to the CPA HQ Secretariat for its membership of the Commonwealth Parliamentary Association.

**Fellowship Grants 1%:** Eight parliamentarians received grants from CPA UK Fellowship Scheme to help fund three projects.

## SUMMARISED FINANCIAL STATEMENTS

Statement of financial activities for the year ended 31 March 2012.

### INCOME & EXPENDITURE

	Unrestricted Funds (£)	Designated Funds (£)	Total 2012 (£)	Total 2011 (£)
<b>Incoming resources from generated funds</b>				
Investment income	1,575	-	1,575	3,059
Incoming resources from charitable activities	2,134,709	-	2,134,709	1,988,304
<b>Total incoming resources</b>	<b>2,136,284</b>	<b>-</b>	<b>2,136,284</b>	<b>1,991,363</b>
<b>Resources Expended</b>				
<b>Charitable Activities</b>				
Fellowship Scheme three grants awarded	-	20,972	20,972	40,902
Mainstream programme activities	1,095,910	-	1,095,910	1,522,283
Governance & strengthening parliamentary democracy	329,523	-	329,523	441,980
Commonwealth Parliamentary Conference 2011	752,151	-	752,151	-
<b>Total charitable expenditure</b>	<b>2,177,584</b>	<b>20,972</b>	<b>2,198,556</b>	<b>2,005,165</b>
Governance costs	13,320	-	13,320	11,220
<b>Total resources expended</b>	<b>2,190,904</b>	<b>20,972</b>	<b>2,211,876</b>	<b>2,016,385</b>
<b>Net outgoing resources before transfers</b>	<b>(54,620)</b>	<b>(20,972)</b>	<b>(75,592)</b>	<b>(25,022)</b>
Gross transfers between funds	(3,588)	3,588	-	-
<b>Net expenditure for the year/movement in funds</b>	<b>(58,208)</b>	<b>(17,384)</b>	<b>(75,592)</b>	<b>(25,022)</b>
Fund balances at 1 April 2011	915,027	133,285	1,048,312	1,073,334
<b>Fund balances at 1 March 2012</b>	<b>856,819</b>	<b>115,901</b>	<b>972,720</b>	<b>1,048,312</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the companies Act 2006.

## SUMMARISED FINANCIAL STATEMENTS

Statement of financial activities for the year ended 31 March 2012.

### BALANCE SHEET AT 31 MARCH 2012

	2012 (£)	2011 (£)
<b>Fixed assets</b>		
Tangible assets	9,427	15,268
<b>Current assets</b>		
Stocks	3,732	4,365
Debtors	184,698	528,990
Cash at bank and in hand	1,010,825	740,524
	<b>1,199,255</b>	<b>1,273,879</b>
<b>Creditors</b>		
Amount falling due within one year	(235,962)	(240,835)
<b>Net current assets</b>	<b>963,293</b>	<b>1,033,044</b>
<b>Income funds</b>		
Designated funds- Fellowship Funds	115,901	133,285
Unrestricted funds	856,819	915,027
	<b>972,720</b>	<b>1,048,312</b>

## EXECUTIVE COMMITTEE'S STATEMENT TO THE SUMMARISED FINANCIAL STATEMENTS

These summarised financial statements contain information from both the Statements of Financial Activities and the Balance Sheet for the year ended 31 March 2012, but they are not the full statutory report and accounts.

The full financial statements were approved by the Finance Audit and Remuneration Committee on Tuesday 15 May 2012 and recommended to the Executive Committee of the CPA UK Branch; also the Directors of the Company and Trustees of the Charity. The accounts will be submitted to the Charity Commission and to Companies' House. Copies of the full accounts with notes may be obtained from [www.parliament.uk/cpauk](http://www.parliament.uk/cpauk)

The full CPA UK Branch accounts received an unqualified audit report by HW Fisher & Company.



Rt Hon. Sir Alan Haselhurst MP  
Chairman



Rt Hon. Kevin Barron MP  
Honorary Treasurer

## PLANS FOR THE FUTURE

CPA UK looks to the future. Following the cancellation of the planned International Relations Directorate in March 2011 and as mentioned earlier in this Review, in May 2011 CPA UK restructured and reorganised to enable CPA UK to deliver its mission and international parliamentary outreach on behalf of Parliament and the wider CPA in a more effective and efficient manner. Five teams were established; an operational & communications team, three regional teams and a finance, HR and administration team. The new structure recognises the importance of effective communications in CPA UK's work and its flexibility enables specialist project teams to be set up to deliver CPA UK's trademark international parliamentary conferences, seminars and workshops whilst continuing to deliver parliamentary strengthening partnership programmes (PSPP) and parliamentary diplomacy.

Parliaments throughout the Commonwealth and around the world look to Westminster for help, advice and guidance. CPA UK will continue to focus on the extremely important and ever-growing demand driven work of parliamentary strengthening with more PSPP. To achieve the successful delivery of parliamentary strengthening, CPA UK recognises the need for Parliament's international outreach work to be coordinated and will continue to work with others to ensure intra-Parliament coordination and communication.

CPA UK will seek to deliver more for less or the same by leveraging funding from government departments, the Commonwealth Secretariat and other international organisations. Long-term (2-5 year) PSPP with evolving and new parliamentary democracies and other partners are underway. Their successful delivery depends on the involvement of Westminster Members, Peers, Clerks and officials.

CPA UK's work is extremely important for parliamentary democracy, is of great relevance to Members of both Houses and contributes to the soft power of the UK. By building on the success of its programmes and enhancing its communications in Parliament and beyond, CPA UK will seek to involve a greater number of Members and Peers.





