



HOUSE OF LORDS

Management Board

14th Meeting
Thursday 27 October 2016

MINUTES

Present:

David Beamish	Chairman
Simon Burton	Corporate Services
Rob Greig	Digital Services
David Leakey	Black Rod
Andrew Makower	Financial Resources
Tom Mohan	Human Resources
Edward Ollard	Parliamentary Services
Carl Woodall	Support Services

Apologies: None

In attendance:

Ian Ailles (item 1)	Director-General, House of Commons
Martin Trott (item 1)	Director, Joint Working programme
Emily Baldock (item 2)	Table Office Clerk
Margaret McKinnon (item 2)	Second Clerk, Work and Pensions Committee
Sarah Burke (item 3)	Internal Communications Manager
Caroline Shenton (item 4)	Director, Archives Accommodation Programme

1 Joint Working Programme [RESERVED]

MB/2016/91

1.1 David Beamish introduced the paper.

1.2 The Board **took note of the Joint Working Programme's progress.**

1.1 *[Additional information – Restricted Access].*

1.2 *[Additional information – Restricted Access].*

1.3 *[Additional information – Restricted Access].*

Action	Owner	Deadline/status
To present a paper to the House of Lords Commission	David Beamish	Next Commission meeting

2 Workplace Equality Network on Social Inclusion and Diversity

MB/2016/92

2.1 Tom Mohan introduced the paper, which had been prepared by Emily Baldock and Margaret McKinnon.

2.2 The Board **agreed to endorse the creation of a new Workplace Equality Network with a focus on socio-economic inclusion and diversity.**

3 Management Seminar

MB/2016/93

3.1 Simon Burton introduced the paper.

3.2 **The Board agreed to the change of focus for the event, including its agenda and attendee list.**

3.3 **The Board also agreed to trial holding the event on two days, including a non-sitting day and a non-Friday, to ensure maximum possible attendance.**

4 Archives Accommodation Programme

MB/2016/94

4.1 Simon Burton introduced the paper.

4.2 **The Board took note of developments with the AAP. The Board agreed that consideration of a temporary move by the Archives should be subject to collective discussion, and welcomed the proposal for a workshop.**

4.3 **It further agreed that work on R&R “legacy” should consider the long-term future of public engagement facilities on the Estate (including the Archives), and it noted that early engagement with members would be critical.**

5 Archives Accommodation Programme - Draft Outline Business Case Executive Summary [RESERVED]

MB/2016/96

5.1 Simon Burton introduced the paper.

5.2 **The Board took note of the paper.**

6 Strategy for the House of Lords Administration 2016-2021

MB/2016/97

6.1 Simon Burton introduced the paper.

6.2 **The Board agreed that the draft strategy should be presented to the Commission at its next meeting. Some drafting changes were agreed at the meeting and would be included in the version to be presented to the Commission.**

6.3 **With regard to the outstanding issues in relation to wording, it was agreed that the options, as well as the arguments for and against those options, should be presented to the Lord Speaker, and subsequently the Commission for decision.**

6.4 The Board asked for consideration to be given to communication and visibility of the agreed strategy.

Action	Owner	Deadline/status
To draft a paper on the strategy for the Commission	Simon Burton	Next Commission meeting
To consider communication and visibility of the strategy once agreed	Simon Burton/Sarah Burke	After Commission meeting

7 Any other business

Simon Burton provided a brief oral update on the proposed Sunday opening pilot, which was due to be considered at a future meeting of the Management Board.

8 Vote 100 Exhibition Project – update

The Board took note of the paper.

MB/2016/97

9 MTIP Finance Update October 2016

The Board took note of the paper.

MB/2016/98

10 Minutes of the meeting on 12 October 2016

The minutes had been previously agreed by correspondence.

Next Meeting: Tuesday 8 November 2016 at 10.00am

Management Board Secretary
27 October 2016