



MANAGEMENT BOARD

4 December 2013, 10am to 12 noon in Room 1-02, Millbank House

Agenda

- 1. Future of the Parliamentary Archives' Accommodation** **MB/2013/95**
[Caroline Shenton, 20 minutes]
RESTRICTED ACCESS: MANAGEMENT/COMMERCIAL

The decision tree referred to in this paper will be available for consultation from the Secretary in advance of the Board meeting, as well as being tabled at that meeting.
- 2. Office 365 – implementation update** **MB/2013/96**
[Joan Miller, 15 minutes]
RESTRICTED ACCESS: MANAGEMENT/SECURITY
- 3. Forecast Outturn and Financial Plan [RESERVED]** **MB/2013/97**
[Andrew Makower, 20 minutes]
RESTRICTED ACCESS: MANAGEMENT/COMMERCIAL
- 4. Update on business resilience capability and annual approval of Business Resilience Policy [RESERVED]** **MB/2013/98**
[David Leakey, 10 minutes]
RESTRICTED ACCESS: SECURITY
- 5. Relocation Office Accommodation Arrangements [RESERVED]** **MB/2013/99**
[Carl Woodall, 10 minutes]
RESTRICTED ACCESS: SECURITY

The plans referred to in this paper will be available for consultation in Carl Woodall's office in advance of the Board meeting, as well as being tabled at that meeting.
- 6. First annual review of corporate groups** **MB/2013/100**
[Rhodri Walters, 10 minutes]
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- 7. Second quarter performance report** **MB/2013/101**
[Michael Torrance, 10 minutes]
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- 8. Risk report: Staff [RESERVED]** **MB/2013/102**
[Tom Mohan, 15 minutes]
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- 9. Corporate risk register as at 22 November** **MB/2013/103**
[Rhodri Walters]
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10. Any other business:

- Oral updates

For information:

11. Management Board forward plan 2014

[Michael Torrance]

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The following minutes are circulated electronically only for information:

- Parliamentary Estates Board, 23 September 2013
- Business Planning Group
 - 12 November 2013
 - 18 November 2013
- House of Commons Management Board, 13 November 2013
- House Committee, 19 November 2013