



MANAGEMENT BOARD

7 April, 10am to 12:55pm in Committee Room G

Agenda

1. **Oral Updates**
2. **Corporate Risk Register at 30 March** **MB/2011/37**
RESTRICTED ACCESS: SECURITY
3. **House Committee meeting on 3 May**
Oral Update
4. **House of Commons Savings Programme**
Oral Update
5. **Risk Report: Data security** **MB/2011/38**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Rhodri Walters
6. **Risk Report: Projects & Millbank House Property update** **MB/2011/39**
MB/2011/40
RESTRICTED ACCESS: COMMERCIAL
Memoranda by Carl Woodall
7. **Risk Report: Staffing** **MB/2011/41**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Simon Burton
8. **Information Management Update** **MB/2011/42**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Liz Hallam Smith
9. **Panache 'Light Touch Review'** **MB/2011/43,43A & 43B**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Carl Woodall
Report
RESERVED Annex
10. **Gratuities & Function Service Charge** **MB/2011/44 & 44A**
RESERVED
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Carl Woodall
11. **Period 11 Finance Report** **MB/2011/45 & 45A**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Philippa Tudor

For formal decision/information:

12. **Draft Minutes of the Meeting on 9 March**

- 13. Minutes of the House Committee on 22 March**
RESTRICTED ACCESS: PRIVILEGE
- 14. Minutes of the Audit Committee on 2 March**
RESTRICTED ACCESS: PRIVILEGE
- 15. Minutes of the HRSG on 21 March**
RESTRICTED ACCESS: MANAGEMENT
- 16. Minutes of the Whitley Committee on 8 March**
- 17. Minutes of the Health & Safety Committee on 14 February**
- 18. Draft agenda for the Audit Committee on 28 April**
RESTRICTED ACCESS: PRIVILEGE
- 19. Minutes of the House of Commons Management Board on 17 February**
RESTRICTED ACCESS: MANAGEMENT
- 20. Internal Audit Programme 2011/12** **MB/2011/46**
RESTRICTED ACCESS: PRIVILEGE
Memorandum by Paul Thompson
- 21. Logistics** **MB/2011/47**
RESTRICTED ACCESS: COMMERCIAL
Memorandum by Carl Woodall
- 22. Parliamentary Archives Accommodation: Update** **MB/2011/48**
RESTRICTED ACCESS: SECURITY
RESERVED
Memorandum by Caroline Shenton
- 23. Delivering House of Lords Strategic Task 5** **MB/2011/49**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Simon Burton
- 24. Management Board Forward Plan** **MB/2011/50**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Simon Blackburn
- 25. Any Other Business**