



MANAGEMENT BOARD

Tuesday 12 September 2017, 10 am -12.15 in room I-02, Millbank House

Agenda

1. **Murphy Perimeter Security Review** **MB/2017/71**
[Eric Hepburn, 45 minutes]
RESERVED
2. **Proposed approach to address the Moody Review** **MB/2017/72**
[David Leakey, 25 minutes]
RESTRICTED ACCESS: MANAGEMENT
3. **Elizabeth Tower Refurbishment** **MB/2017/73**
[Ed Ollard, 30 mins]
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4. **Corporate risk register as at 31 August** **MB/2017/74**
[Ed Ollard, 15 minutes]
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5. **Any other business / oral updates**
 - CW on Millbank House
 - CW on non-sponsored banqueting [see paper MB-2017-78]
 - CW on deliveries to the Palace of Westminster
 - ECO on review of Strategic Estates
- For formal approval
6. **Internal Audit Charter 2017** **MB/2017/75**
[Ed Ollard]
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- For information
7. **Portfolio dashboard** **MB/2017/76**
[Sam Jones]
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8. **Financial Monitoring Report Quarter I** **MB/2017/77**
[Jonathan Smith]
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9. **Non-sponsored commercial banqueting** **MB/2017/78**
[Carl Woodall]
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Minutes of Board sub-committees

- **Joint Investment Board** [12 July 2017]
- **Information Authority** [21 July 2017]
- **Digital Strategy Board** [27 June 2017]

Forward plan [*agenda items are subject to change*]:

Meeting	Agenda items	Papers deadline	Circulation date
Tuesday 19 Sept	<ul style="list-style-type: none"> • Board Away-day • Board effectiveness review • Governance structure 	TBC	TBC
Wednesday 11 October	<ul style="list-style-type: none"> • Mandatory training • Grants, fees and charges • Update on D+I plan • Performance measures framework update • Relocation contingencies plan update • Business Continuity update • Tracking of outstanding audit recommendations • Risk report: Security • Corporate risk register • Portfolio dashboard 	4 October	27 September
23 October	<ul style="list-style-type: none"> • Audit Cttee 		
24 October	<ul style="list-style-type: none"> • Joint Audit Committee 		
1 November	<ul style="list-style-type: none"> • Detailed review of MTIP • Corporate risk register • Portfolio dashboard 	25 October	18 October
29 November	<ul style="list-style-type: none"> • Final review of MTIP • Corporate risk register • Portfolio dashboard 	22 November	15 November
Dec 20	<ul style="list-style-type: none"> • Performance measures framework • PSAB resourcing needs • Risk report: Staff • Corporate risk register • Business resilience policy update 	13 December	6 December