



MANAGEMENT BOARD

Friday 15 April 2016, 12noon to 1.00pm in Room I-02, Millbank House

Agenda

- 1. Grading Review [RESERVED]** **MB/2016/33**
[Tom Mohan, 50 minutes] – *Virginia Hawkins and James Taylor will be in attendance*
RESTRICTED ACCESS: MANAGEMENT

- 2. Final tender award: Millbank House Development** **MB/2016/34**
[Carl Woodall, 10 minutes] – *Lee Carragher will be in attendance*
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- 3. Any other business**

Forward plan:

Meeting (2016)	Agenda items	Papers deadline	Circulation date
Tue 19 April	<u>House Committee</u>		
Mon 25 April	<u>House of Lords Audit Committee</u>	Wed 30 March	Mon 4 April
Tue 3 May	<u>House Committee</u>		
Wed 11 May	<ul style="list-style-type: none"> • Consideration of draft House of Lords strategy • Pay and Grading Review: Assimilation • Performance management (from Tom Mohan) • Accommodation Strategic Principles and Plan • Risk report: Governance • Corporate risk register • Q4 2015/16 quarterly performance report 	Fri 29 April	Wed 4 May
Fri 20 May	<u>Joint meeting with HoC Executive Committee</u> <ul style="list-style-type: none"> • Towards the Medium-Term Investment Plan 2017-21 (Strategic Themes & Priorities) • Restoration & Renewal: next phase • Digital Strategy for Parliament (formal approval) 	Wed 11 May	Fri 13 May
Tue 14 June	<ul style="list-style-type: none"> • Strategy to mitigate the people impacts of the Restoration and Renewal Programme (tbc) • Consideration of joint working options: Internal Audit and L&D functions • Draft Corporate Business Plan 2016/17 • Draft Annual Report 2015/16 • Draft Resource Accounts 2015/16 • Corporate risk register 	Thu 2 June	Tue 7 June
Tue 7 June	<u>House Committee</u> <ul style="list-style-type: none"> • Consideration of draft House of Lords strategy (tbc) 		
Fri 1 July	<u>Joint Lords Board/Commons Executive Committee awayday</u> <ul style="list-style-type: none"> • Items to be confirmed 	TBC	TBC
Wed 6 July	<ul style="list-style-type: none"> • Towards the Financial Plan 2017/18 – 2020/21 • Risk report: Facilities & Buildings • Corporate risk register • Annual Environment Update 2015/16 	Fri 24 June	Wed 29 June

Meeting (2016)	Agenda items	Papers deadline	Circulation date
	<ul style="list-style-type: none"> Tracking of outstanding audit recommendations Annual Corporate Events 2016/17 		
Wed 6 July	<u>Joint meeting of Lords/Commons Audit Committees</u>	Fri 24 June	Wed 29 June
Mon 11 July	<u>House of Lords Audit Committee</u>	Wed 29 June	Mon 4 July
Tue 19 July	<u>House Committee</u>		
Wed 14 September	<ul style="list-style-type: none"> Archives Accommodation Programme Corporate risk register Q1 2016/17 quarterly performance report 	Fri 2 Sep	Wed 7 Sep
October/ November (tbc)	<u>Management Board awayday</u> <ul style="list-style-type: none"> Items to be confirmed 	TBC	TBC
Wed 12 October	<ul style="list-style-type: none"> Risk report: Security Corporate risk register Tracking of outstanding audit recommendations 	Fri 30 Sep	Wed 5 Oct
Mon 24 Oct	<u>House of Lords Audit Committee</u>	Wed 12 Oct	Mon 17 Oct
Wed 9 November	<ul style="list-style-type: none"> Approval of Medium-Term Investment Plan 2017-21 Corporate risk register Q2 2015/16 quarterly performance report 		
Thu 17 November	<u>Joint meeting with HoC Executive Committee</u> <ul style="list-style-type: none"> Items to be confirmed 	Mon 7 Nov	Thu 10 Nov
Wed 7 December	<ul style="list-style-type: none"> Forecast Outturn, Financial Plan and Efficiencies Programme Update on business resilience capability and annual approval of Business Resilience Policy Risk report: Staff Corporate risk register 	Fri 25 Nov	Wed 30 Nov