



MANAGEMENT BOARD

Wednesday 28 November, 9.45am to 12.15pm in Room I-09, Millbank House

Agenda

1. **Oral updates**
2. **House Committee draft agenda, 11 December** **MB/2012/118**
RESTRICTED ACCESS: MANAGEMENT
3. **Audit Committee:**
 - a. **Draft agenda, 14 January 2013** **MB/2012/119**
 - b. **Draft agenda for joint meeting with House of Commons Administration Estimate Audit Committee, 23 January 2013** **MB/2012/120**
RESTRICTED ACCESS: MANAGEMENT
4. **Corporate risk reports:**
 - a. **Reputation** **MB/2012/121**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Elizabeth Hallam Smith
 - b. **Security [RESERVED]** **MB/2012/122**
RESTRICTED ACCESS: SECURITY
Memorandum by Peter Mason
 - c. **ICT [RESERVED]** **MB/2012/123**
[Revised and recirculated following consideration at the last meeting] **123A**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by Joan Miller

Corporate Risk Register [MB/2012/109] at 29 October is circulated to assist deliberation on risk reports.
5. **Savings strategy update and financial plan 2012** **MB/2012/124**
[RESERVED] **124A**
RESTRICTED ACCESS: MANAGEMENT **124B**
Memorandum by Andrew Makower
6. **Update on business resilience capability [RESERVED]** **MB/2012/125**
RESTRICTED ACCESS: MANAGEMENT **125A**
Memorandum by David Leakey
7. **Proposed changes to the Incident Management Arrangements** **MB/2012/126**
RESTRICTED ACCESS: MANAGEMENT
Memorandum by David Leakey



8. Staff Christmas fund

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Memorandum by Tom Mohan

9. Property update [RESERVED]

RESTRICTED ACCESS: COMMERCIAL

Memorandum by Carl Woodall

MB/2012/128

10. Any other business

For formal decision:

11. Draft Minutes of the meeting on 31 October and 7 November

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For information:

12. Facilities ICT update

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Memorandum by Stephanie Peterson

MB/2012/129

13. Recruitment panel update

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Memorandum by Tom Mohan

MB/2012/130

The following minutes are circulated electronically for information:

- Business Planning Group, 30 October
- Parliamentary Estates Board, 29 October
- PICTAB, 15 October