



## MANAGEMENT BOARD

Wednesday 7 December 2016, 10 am -12.15pm in Room 1-02, Millbank House

### *Agenda*

- 1. Staff survey topline results** **MB/2016/112**
  - Presentation by Jenna Allen, Research Director, and Dawn Hands, Managing Director, BMG Research  
[Tom Mohan, 30 minutes]  
*RESERVED*
  
- 2. Medium Term Financial Plan** **MB/2016/113**  
[Andrew Makower, 30 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  
- 3. Accommodation Project** **MB/2016/114**  
[Carl Woodall, 15 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  
- 4. Denial of access to House of Lords outbuildings** **MB/2016/115**  
[Carl Woodall, 20 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  
- 5. Corporate Risk Register** **MB/2016/116**  
[David Beamish, 15 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  
- 6. Any other business**
  
- 7. Oral updates**
  
- For approval without discussion
  
- 8. R&R Programme Board Terms of Reference** **MB/2016/108**  
[Previously circulated and discussed at Joint Boards meeting on 17 November]  
*RESTRICTED ACCESS: MANAGEMENT*
  
- For information
  
- 9. Business planning round 2016 – report from the BPG** **MB/2016/117**  
[Simon Burton]  
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- 10. House of Lords Portfolio dashboard** **MB/2016/118**  
[Sam Jones]  
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- 11. House of Commons Board Agendas: 11, 18 & 25 November & 2 December**

Forward plan:

Meeting (2016)	Agenda items	Papers deadline	Circulation date
Tues 20 Dec	<ul style="list-style-type: none"> <li>Information Authority terms of reference</li> <li>Fielden House refurbishment update</li> <li>Joint Working next steps (TBC)</li> </ul>	8 December	13 December
Mon 16 January	<ul style="list-style-type: none"> <li>Pass Office Review</li> <li>Update on business resilience capability and annual approval of Business Resilience Policy</li> <li>Outstanding Audit Committee recommendations</li> <li>Risk report: staff</li> <li>Corporate risk report</li> <li>Parliamentary visual identity – presentation by design agency</li> </ul>	4 January	9 January
Tues 17 January	<ul style="list-style-type: none"> <li>Audit Committee</li> </ul>		
Mon 30 January	<ul style="list-style-type: none"> <li>Risk report: reputation</li> </ul>	18 January	23 January
Wed 8 Feb	<ul style="list-style-type: none"> <li>R&amp;R Temporary accommodation strategy update</li> </ul>	26 January	1 February
Wed 22 Feb	<ul style="list-style-type: none"> <li>TBC</li> </ul>	8 February	15 February