



MANAGEMENT BOARD

Tuesday 14 June 2016, 10am to 12.15pm in Room 1-02, Millbank House

Agenda

1. **Mandate for the next phase (Phase Three) of the Restoration and Renewal Programme** **MB/2016/49**
[Carl Woodall, 40 minutes] – *Richard Ware will be in attendance*
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2. **Mitigating the people impacts of the Restoration and Renewal Programme** **MB/2016/50**
[Tom Mohan, 10 minutes] – *Richard Ware will be in attendance*
RESTRICTED ACCESS: MANAGEMENT
3. **Decant User Group** **MB/2016/51**
[Ed Ollard, 5 minutes] – *Richard Ware will be in attendance*
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[10 Minute break]
4. **Cyber Security Awareness Training** **MB/2016/52**
[Paul Martin, 5 minutes]
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5. **Proposals for Management Response to NAO VFM Review** **MB/2016/53**
[Andrew Makower, 20 minutes]
RESTRICTED ACCESS: MANAGEMENT
6. **Draft Resource Accounts 2015/16** **MB/2016/54**
[Andrew Makower, 20 minutes]
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7. **Westminster Hall contingency plans [RESERVED]** **MB/2016/55**
[David Leakey, 10 minutes]
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8. **Corporate risk register as at 7 June 2016** **MB/2016/56**
[David Beamish, 5 minutes]
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9. **Any other business:**
 - Oral updates



For information

10. Finance report for period 12

[Andrew Makower]

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MB/2016/57

11. House of Lords Portfolio Dashboard

[Sam Jones]

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MB/2016/58

The following minutes are circulated electronically only for information:

- Business Planning Group, 3 May 2016

Forward plan:

Meeting (2016)	Agenda items	Papers deadline	Circulation date
Fri 1 July	<u>Joint Lords/Commons Board awayday</u> <ul style="list-style-type: none"> Items to be confirmed 	n/a	n/a
Wed 6 July	<ul style="list-style-type: none"> Draft Annual Report 2015/16 Towards the Financial Plan 2017/18 – 2020/21 Accommodation Strategic Principles and Workplace Strategy (tbc) QEIIIC (from ECO & tbc) Refresh of People Business Plan (tbc) Performance Management Risk report: Facilities & Buildings Corporate risk register 	Thurs 23 June	Wed 29 June
Wed 6 July	<u>Joint meeting of Lords/Commons Audit Committees</u>	Fri 24 June	Wed 29 June
Mon 11 July	<u>House of Lords Audit Committee</u>	Wed 29 June	Mon 4 July
Tue 19 July	<u>House Committee</u>		
Wed 20 July	<ul style="list-style-type: none"> Draft Strategy for House of Lords Administration 2016-2021 (further consideration) Annual Environment Update 2015/16 Tracking of outstanding audit recommendations Joint Working: internal audit Annual Corporate Events 2016/17 	Thurs 7 July	Wed 13 July
Wed 14 September	<ul style="list-style-type: none"> Archives Accommodation Programme Corporate risk register Q1 2016/17 quarterly performance report 	Thurs 1 Sep	Wed 7 Sep
October/ Nov (tbc)	<u>Management Board awayday</u> <ul style="list-style-type: none"> Items to be confirmed 	TBC	TBC
Wed 12 October	<ul style="list-style-type: none"> Risk report: Security Corporate risk register Tracking of outstanding audit recommendations 	Thurs 29 Sep	Wed 5 Oct
Mon 24 Oct	<u>House of Lords Audit Committee</u>	Wed 12 Oct	Mon 17 Oct
Wed 9	<ul style="list-style-type: none"> Approval of Medium-Term Investment Plan 2017-21 		



HOUSE OF LORDS

MB/2016
9th Meeting

Meeting (2016)	Agenda items	Papers deadline	Circulation date
November	<ul style="list-style-type: none">Corporate risk registerQ2 2015/16 quarterly performance report		
Thu 17 November	<u>Joint meeting with House of Commons Board</u> <ul style="list-style-type: none">Items to be confirmed	Mon 7 Nov	Thu 10 Nov
Wed 7 December	<ul style="list-style-type: none">Forecast Outturn, Financial Plan and Efficiencies ProgrammeUpdate on business resilience capability and annual approval of Business Resilience PolicyRisk report: StaffCorporate risk register	Thurs 24 Nov	Wed 30 Nov