



## MANAGEMENT BOARD

Wednesday 6 July 2016, 10am to 12.15pm in Room 1-02, Millbank House

### *Updated Agenda*

- 1. Towards the Medium-Term Financial Plan** **MB/2016/59**  
[Andrew Makower, 20 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
- 2. House of Lords Annual Report 2015/16** **MB/2016/60**  
[Simon Burton, 15 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
- 3. Capacity and Capability Review: Implementation Action Plan** **MB/2016/61**  
[Andrew Makower, 10 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
- 4. People Issues** **MB/2016/62**  
[Tom Mohan, 25 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*  
  
*[10 Minute break]*
- 5. Fielden House: Refurbishment works project** **MB/2016/63**  
[Carl Woodall, 15 minutes]
- 6. Risk report: Facilities & Buildings** **MB/2016/64**  
[Carl Woodall, 10 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
- 7. Corporate risk register as at 28 June 2016** **MB/2016/65**  
[David Beamish, 10 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
- 8. Tracking of outstanding audit recommendations** **MB/2016/67**  
[David Beamish, 10 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
- 9. Any other business:**
  - Oral updates

For information
- 10. House of Lords Portfolio Dashboard** **MB/2016/66**  
[Sam Jones]  
*RESTRICTED ACCESS: MANAGEMENT*



# HOUSE OF LORDS

MB/2016  
10th Meeting

The following minutes are circulated electronically only for information:

- Joint Investment Board, 26 May 2016

Forward plan:

Meeting (2016)	Agenda items	Papers deadline	Circulation date
Wed 6 July	<u>Joint meeting of Lords/Commons Audit Committees</u>	Fri 24 June	Wed 29 June
Mon 11 July	<u>House of Lords Audit Committee</u>	Wed 29 June	Mon 4 July
Tue 19 July	<u>House Committee</u>		
Wed 20 July	<ul style="list-style-type: none"> <li>• Draft Strategy for House of Lords Administration 2016-2021 (further consideration)</li> <li>• Annual Environment Update 2015/16</li> <li>• Joint Working: internal audit (tbc)</li> <li>• Annual Corporate Events 2016/17</li> </ul>	Thurs 7 July	Wed 13 July
Wed 14 September	<ul style="list-style-type: none"> <li>• Accommodation: strategic principles and workplace strategy</li> <li>• Corporate risk register</li> <li>• Q1 2016/17 quarterly performance report</li> </ul>	Thurs 1 Sep	Wed 7 Sep
October/ Nov (tbc)	<u>Management Board awayday</u> <ul style="list-style-type: none"> <li>• Items to be confirmed</li> </ul>	TBC	TBC
Wed 12 October	<ul style="list-style-type: none"> <li>• Archives Accommodation Programme</li> <li>• Risk report: Security</li> <li>• Corporate risk register</li> <li>• Tracking of outstanding audit recommendations</li> </ul>	Thurs 29 Sep	Wed 5 Oct
Mon 24 Oct	<u>House of Lords Audit Committee</u>	Wed 12 Oct	Mon 17 Oct
Wed 9 November	<ul style="list-style-type: none"> <li>• Approval of Medium-Term Investment Plan 2017-21</li> <li>• Corporate risk register</li> <li>• Q2 2015/16 quarterly performance report</li> </ul>		
Thu 17 November	<u>Joint meeting with House of Commons Board</u> <ul style="list-style-type: none"> <li>• Items to be confirmed</li> </ul>	Mon 7 Nov	Thu 10 Nov
Wed 7 December	<ul style="list-style-type: none"> <li>• Forecast Outturn, Financial Plan and Efficiencies Programme</li> <li>• Update on business resilience capability and annual approval of Business Resilience Policy</li> <li>• Risk report: Staff</li> <li>• Corporate risk register</li> </ul>	Thurs 24 Nov	Wed 30 Nov