



MANAGEMENT BOARD

Monday 30 January 2017, 10 am -12.15pm in Room 3-20, Millbank House

Agenda

1. **Pass re-design**
[Eric Hepburn, 20 minutes] **MB/2017/7**
RESERVED

2. **Efficiencies Programme: progress and proposal to identify further efficiencies** **MB/2017/8**
[Andrew Makower, 30 minutes]
RESTRICTED ACCESS: MANAGEMENT

3. **Risk report: Reputation** **MB/2017/9**
[Simon Burton, 20 minutes]
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4. **Senior Band staff – appraisal arrangements for 2017** **MB/2017/10**
[Tom Mohan, 15 minutes]
RESERVED

5. **Millbank House Development update** **MB/2017/11**
[Carl Woodall, 20 minutes]
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6. **Any other business**

For information

7. **House of Commons Board Agendas: 11 and 20 January 2017**

Forward plan:

Meeting	Agenda items	Papers deadline	Circulation date
Wed 8 Feb	<ul style="list-style-type: none"> • Parliamentary visual identity – presentation by design agency • Risk report: Health & Safety • Joint Working: draft Commission paper • Update on business resilience capability and annual approval of Business Resilience Policy • AV programme BAU operating model • Q3 Finance Report • Corporate risk report • Portfolio dashboard 	26 January	1 February
Wed 22 Feb	<ul style="list-style-type: none"> • ICT equipment for staff – presentation by PDS • Millbank House Development update 	8 February	15 February
Wed 8 March	<ul style="list-style-type: none"> • R&R Temporary accommodation strategy update • Draft Corporate business plan • Corporate risk report • Risk report: House of Commons • Portfolio dashboard 	1 March	23 February
Wed 22 March	<ul style="list-style-type: none"> • Draft Diversity & Inclusion plan • Staff survey next steps • Smarter working review • Outstanding Audit Committee recommendations 	15 March	9 March
Mon 27 March	<ul style="list-style-type: none"> • Audit Committee 		
Wed 5 April	<ul style="list-style-type: none"> • EPMO review of value added 		