



MANAGEMENT BOARD

3 December 2014, 10am to 12.15pm in Room 1-02, Millbank House

Agenda

1. **Relocation Contingencies Programme (Yellow) – Selection of Option** **MB/2014/98**
[RESERVED] – *John Greenaway will be in attendance*
[David Leakey, 20 minutes]
RESTRICTED ACCESS: SECURITY/COMMERCIAL
2. **Update on business resilience capability and annual approval of Business Resilience Policy [RESERVED]** **MB/2014/99**
[David Leakey, 5 minutes]
RESTRICTED ACCESS: SECURITY
3. **Forecast Outturn and Financial Plan** **MB/2014/100**
[Andrew Makower, 5 minutes]
RESTRICTED ACCESS: MANAGEMENT
4. **CRS Change Programme Update** **MB/2014/101**
[Carl Woodall, 15 minutes] – *Tim Lamming will be in attendance*
RESTRICTED ACCESS: MANAGEMENT/COMMERCIAL
5. **Electronic cigarettes on the Parliamentary Estate** **MB/2014/102**
[Carl Woodall, 5 minutes]
RESTRICTED ACCESS: MANAGEMENT
6. **Risk reports:**
 - a. **ICT [RESERVED]** **MB/2014/89**
[Matthew Taylor, 10 minutes]
RESTRICTED ACCESS: MANAGEMENT/SECURITY
 - b. **Staff [RESERVED]** **MB/2014/103**
[Tom Mohan, 10 minutes]
RESTRICTED ACCESS: MANAGEMENT
7. **Corporate risk register as at 24 November** **MB/2014/104**
RESTRICTED ACCESS: MANAGEMENT

[10 minute break]
8. **Parliamentary Estates Masterplan [RESERVED]** **MB/2014/105**
[Carl Woodall, 45 minutes] – *Fiona Smith will be in attendance and Feilden+Mawson will deliver a presentation*
RESTRICTED ACCESS: MANAGEMENT/COMMERCIAL
9. **Any other business:**
 - Oral updates



For information:

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| 10. Parliamentary Combined Health and Safety Policy and Parliamentary Estates Memorandum of Understanding
[Carl Woodall]
<i>RESTRICTED ACCESS: MANAGEMENT</i> | MB/2014/106 |
| 11. Parliamentary Portfolio Dashboard
[John Thursfield]
<i>RESTRICTED ACCESS: MANAGEMENT</i> | MB/2014/107 |
| 12. Changes to web, intranet and publication policies arrangements for domestic committees
[Michael Torrance]
<i>RESTRICTED ACCESS: MANAGEMENT</i> | MB/2014/108 |

The following minutes are circulated electronically only for information:

- House of Commons Management Board, 2 & 16 October 2014
- PICT Advisory Board, 20 October 2014
- House Committee, 21 October 2014
- Parliamentary Estates Board, 27 October 2014 (draft)
- Business Planning Group
 - 22 October 2014
 - 29 October 2014
 - 4 November 2014
 - 6 November 2014