



MANAGEMENT BOARD

Wednesday 8 February 2017, 10 am -12.15pm in Room 3-20, Millbank House

Agenda

- 1. Developing a Parliamentary visual identity – concept for endorsement** **MB/2017/12**
Presentation by the Agency of Someone:
Simon Manchipp: Director of Strategy and Co-founder, Lee Davies: Design Director, Beth Baines: Project Manager
[Simon Burton, 20 minutes presentation, 15 minutes discussion]
RESTRICTED ACCESS: MANAGEMENT
 - 2. Health and Safety risk** **MB/2017/13**
[Carl Woodall, 20 minutes]
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 - 3. Joint Working: draft paper to the Commission** *[to be circulated on Monday 6 February]* **MB/2017/14**
[David Beamish, 30 minutes]
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 - 4. Target operating model for audio/video services in Parliament** **MB/2017/15**
[Rob Greig, 15 minutes]
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 - 5. Business resilience policy and strategy 2017-19 & Business resilience update** **MB/2017/16**
MB/2017/16a
[Black Rod, 20 minutes]
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 - 6. Any other business**
- For information
- 7. Financial Monitoring Report – Quarter 3** **MB/2017/17**
[Andrew Makower]
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 - 8. House of Lords Portfolio dashboard 25 January 2017** **MB/2017/18**
[Sam Jones]
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 - 9. House of Commons Board Agenda: 27 January 2017**

Forward plan:

Meeting	Agenda items	Papers deadline	Circulation date
Wed 8 March	<ul style="list-style-type: none"> • Unified Communications • Millbank House Development update • Risk management resourcing (Internal Audit recommendation) • Implementation of strategy for the HoL Administration • Corporate risk report • Risk report: House of Commons • Portfolio dashboard 	22 February	1 March
Wed 22 March	<ul style="list-style-type: none"> • Draft Diversity & Inclusion plan • Staff survey next steps • Smarter working review • JEGS round-up and JESP progress report • Outstanding Audit Committee recommendations 	9 March	15 March
Mon 27 March	<ul style="list-style-type: none"> • Audit Committee 		
Tues 28 March	<ul style="list-style-type: none"> • Joint Commission and Board meeting 		
Wed 5 April	<ul style="list-style-type: none"> • EPMO review of value added • Draft corporate business plan 		