



## MANAGEMENT BOARD

Wednesday 8 March 2017, 10 am -12.15pm in Room 1-02, Millbank House

### *Agenda*

1. **Unified Communications Programme** **MB/2017/19**  
[Rob Greig, 20 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  2. **Millbank House Development update** **MB/2017/20**  
[Carl Woodall, 20 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  3. **Implementing the strategy of the House of Lords Administration 2016-21** **MB/2017/21**  
[Simon Burton, 15 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  4. **Risk report: House of Commons** **MB/2017/22**  
[David Beamish, 20 minutes]  
*RESERVED*
  5. **Corporate Risk Register** **MB/2017/23**  
[David Beamish, 15 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  6. **Tracking of outstanding audit recommendations** **MB/2017/24**  
[David Beamish, 10 minutes]  
*RESTRICTED ACCESS: MANAGEMENT*
  7. **JESP update** **MB/2017/25**  
[Tom Mohan, 20 minutes]  
*RESERVED – paper to follow*
  8. **Any other business**
- For information
9. **House of Lords Portfolio dashboard** **MB/2017/26**  
[Sam Jones]  
*RESTRICTED ACCESS: MANAGEMENT*
  10. **House of Commons Board Agendas: 3, 9, 17 and 24 February 2017**

Forward plan:

| Meeting      | Agenda items  | Papers deadline | Circulation date |
|--------------|---|-----------------|------------------|
| Wed 22 March | <ul style="list-style-type: none"> <li>• Draft Diversity &amp; Inclusion plan</li> <li>• Staff survey next steps</li> <li>• JEGS roundup &amp; progress report on JESP</li> <li>• Draft Internal Audit plan 2017/18</li> <li>• Draft governance statement</li> <li>• Beta website update</li> </ul> | 8 March         | 15 March         |
| Mon 27 March | <ul style="list-style-type: none"> <li>• Audit Committee</li> </ul>   |                 |                  |
| Wed 5 April  | <ul style="list-style-type: none"> <li>• EPMO review of value added</li> <li>• Draft corporate business plan</li> <li>• Smarter working review</li> </ul>   | 22 March        | 29 March         |