



Management Board Awayday

Friday 12 October 2012, Dorneywood

Programme

9.40 am	Refreshments	
10.00 am	Issues facing the Administration <i>Presentation from Malcolm McCaig (see below) followed by discussion</i>	
11.30 am	Refreshment break	
11.45 am	Palace of Westminster modernisation: <ul style="list-style-type: none"> • Clerk of the Parliaments' discussions with stakeholders • House Committee meeting on 30 October • Follow-up from Senior Management awayday <i>It is expected that a draft House Committee paper will be available for the consideration of Board members at the meeting.</i>	
1.00 pm	Lunch	
2.30 pm	Fraud <i>Paper from Andrew Makower</i> <i>Paper and presentation from Myfanwy Barrett on Commons initiatives, and discussion</i>	MB/2012/103 103A, 103B MB/2012/104
3.30 pm	Refreshment break	
3.45 pm	Income generation <i>Draft paper for the Administration & Works Committee</i>	MB/2012/105
5.00 pm	Close	

Note on item 1 (Issues facing the Administration) from Malcolm McCaig

In any organisation, there are finite resources, and a clear sense of prioritisation helps to focus on today's critical actions. However, tomorrow could (and probably will) be different, and astute management will want to look ahead as new developments and issues emerge. Change by its nature can introduce risk as well as potential opportunities.

The House of Lords already has an embedded approach to risk management which it uses to manage and control the risks it currently faces.

Looking ahead, there may be additional risks that need to be considered, even if the conclusion is "watch this space and be prepared". The purpose of this session is to look ahead at emerging risks, and create consensus for which ones deserve to be on management's radar screen and what attention they will receive. The exercise is known as "horizon scanning".