



MANAGEMENT BOARD

Wednesday 29 November 2017, 10 am -12.15pm in room 1-02, Millbank House

REVISED Agenda

FOR DECISION

1. **Financial plan [40 mins]** **MB/2017/105**
 - **Medium Term Financial Plan – second review**
[Jonathan Smith]
RESTRICTED ACCESS: MANAGEMENT
 - **Westminster Streetscape Projects** **MB/2017/106**
[Eric Hepburn]
RESERVED
2. **Apprenticeships** **MB/2017/107**
[Nigel Sully, 30 mins]
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3. **Millbank House development project** **MB/2017/108**
[Carl Woodall, 25 mins]
RESERVED

FOR DISCUSSION

4. **Strategic Estates review action plan [new item]** **MB/2017/112**
[Ed Ollard, 20 mins]
RESERVED
5. **Corporate Risk Register as at 17 November** **MB/2017/109**
[Jake Vaughan, 10 mins]
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ANY OTHER BUSINESS / ORAL UPDATES [10 minutes]

FOR FORMAL APPROVAL

6. **Shared services - Implementing Internal Audit recommendation** **MB/2017/110**
[Mostaque Ahmed]
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7. Review of bicameral Board sub-groups

[Ed Ollard]

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Minutes of Board sub-groups

Business Planning Group [Monday 6 November]

Parliamentary Safety Assurance Board [Monday 20 November] (*note*)

Decisions documents

House of Lords Commission [6 November]

House of Commons Board [13 October, 27 October & 3 November]



HOUSE OF LORDS

MB/2017
16th meeting

[Forward agenda items are subject to change]:

Meeting	Agenda items	Papers deadline	Circulation date
20 December	<ul style="list-style-type: none">• Performance measures framework• People Data and Money Programme• Strategic support for working differently• Risk report: Staff• Strategic Estates prioritisation• Members' survey proposal• Mid-term review of business plan 2017-18• PSAB resourcing needs• Corporate risk register• Portfolio dashboard	6 December	13 December
17 January	<ul style="list-style-type: none">• Review of corporate risks• EWEIR• Update D+I plan• Corporate risk register• Portfolio dashboard• Business resilience policy approval & BRG terms of reference / membership	18 December	10 January
7 February	<ul style="list-style-type: none">• Draft corporate business plan 2018-19• Update mandatory training compliance• Corporate risk register• Portfolio dashboard	24 January	31 January
14 March	<ul style="list-style-type: none">• Risk report: House of Commons• Draft internal audit programme 2018-19• Corporate risk register• Portfolio dashboard	28 February	7 March